



Auburn's Neighborhood Matching Grant Program

Community Services Division
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REQUEST FOR PROPOSALS NEIGHBORHOOD MATCHING GRANTS

APPLICATIONS ARE DUE by JUNE 10th, 2016

Believing that people build stronger communities when they work together, the City of Auburn is requesting proposals for Neighborhood Matching Grants. Please review the guidelines for the **NEIGHBORHOOD MATCHING GRANT PROGRAM** prior to completing any application forms. The following provides a brief summary of the program. The City of Auburn offers the following types of Neighborhood Matching Grants.

Neighborhood Matching Grant	Description	Max Grant Amount
Neighborhood Improvement Grant	Longer term (up to 12 months) projects to improve and/or beautify selected areas or provide a needed social or youth service.	\$5,000
Tree Grant	City provides trees to a group of neighborhood residents who agree to adopt and maintain them.	\$1,000 per block

INELIGIBLE PROJECTS AND COSTS include improvements or activities that generally do not comply with City regulations and the purchase of tools, equipment, food, beverages, out-of-city travel, and administrative overhead.

ELIGIBILITY requirements limit the award of Neighborhood Matching Grants to services and activities that occur within the city limits of Auburn. The City will consider proposals relative to the benefits it generates for a targeted neighborhood and its compliance with City policies and guidelines.

Each grant requires a 100% **MATCH REQUIREMENT**. Neighborhood contributions may include volunteer time, cash or material donations and in-kind services. A **PROJECT COORDINATOR** will be chosen by the Neighborhood Group to organize and implement the project.

The Neighborhood Matching Grant is a reimbursement grant meaning that the organization must be able to fund the project and once the project is completed, the group will receive reimbursement for the Neighborhood Matching Grant amount.

APPLICATIONS will be taken once during the 2016 calendar the year. Grant awards will be made until the City's appropriation for Neighborhood Matching Grants is exhausted. Groups not selected are encouraged to re-apply.

Grant applications are available from the City of Auburn. Digital copies of the application forms are available online at **www.auburnwa.gov**.

SUBMITTING YOUR GRANT APPLICATION & MORE INFORMATION:

APPLICATIONS ARE DUE BY MAY 23RD, 2016

Proposals must be made on the application form provided by the City; telephone or oral request will not be considered. Drop-off, mail, submit via email or fax your proposal to:

Auburn's Neighborhood Matching Grant Program
Erika Klyce, Neighborhood Programs Coordinator
25 West Main Street
Auburn, Washington 98001
Phone: 253-876-1988
Fax: 253-288-3132
Web: www.auburnwa.gov
Email: eklyce@auburnwa.gov